

## Web Master TYCA-SE

This position was created in February 2000 in order to provide better communication to our membership.

The web page is to provide the following information:

- Links to NCTE and TYCA National
- Names and address links to the Regional Executive Committee (REC)
- Names and address links for our State Representatives
- Names and address links for the Nominations Committee
- Names and information of any candidates running for REC
- Links to our annual conference location and hotel information
- Information for offering presentations at the TYCA –SE
- Provide other information as requested by the REC

Duties of the Web Master include, but are not limited to:

- Making sure that Web data is posted in a timely manner
- Update REC and State Representative lists following the spring conference
- As soon as possible following the conference, remove the old information and post the information for the next year
- Make sure that that we maintain our Web address through annual renewal(- The web page and name are now the same group.)
- Make sure our web site is paid for annually

Prepared and updated by the first web master, Bonnie Startt on July 24, 2012.